**Employee Training Evaluation Form**

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| Thank you for attending [name of employee training program]. Your input is important to us, and we want to ensure your experience as a program participant was positive.Your feedback is anonymous. Filling in the survey should take you a maximum of 5-10 minutes.Your responses will help us identify areas that need improvement and provide a better experience for everyone. |

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| **[Name of employee training program]: Objectives and goals** |
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| **Training effectiveness rating(1 = Strongly disagree, 5 = Strongly agree)** | 1 | 2 | 3 | 4 | 5 |
| 1. The training objectives were clearly stated at the beginning of the session. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 2. The training content was comprehensive and covered all necessary topics. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 3. The trainer communicated the content effectively. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 4. I feel confident in applying the skills and knowledge gained from the training. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| 5. I believe the skills learned will be beneficial for my future career goals. | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |

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| **Training components evaluation** |
| **1. Which training methods did you find most effective (select all that apply)?** |
| [ ]  | Online modules and lectures |
| [ ]  | Hands-on exercises |
| [ ]  | Case studies |
| [ ]  | Other, please specify:  |

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| **2. What type of follow-up support would you find most helpful (select one)?** |
| [ ]  | Mentoring |
| [ ]  | Online resources (e.g., articles, videos) |
| [ ]  | Access to a discussion forum |
| [ ]  | Other, please specify:  |
| **3. How would you rate your knowledge or skill level (select one)?** |
| Before the training | After the training |
| [ ]  | Beginner | [ ]  | Beginner |
| [ ]  | Intermediate | [ ]  | Intermediate |
| [ ]  | Advanced | [ ]  | Advanced |

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| **Participant feedback** |
| **1. Which aspects of the training content did you find most and least useful? Why?** |
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| **2. What did you like best about the trainer’s approach or delivery?** |
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| **3. What suggestions do you have for the trainer to improve future sessions?** |
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| **4. What was the most valuable takeaway from this training?** |
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| **5. In what ways do you think this training will help you achieve your career goals?** |
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